



Dear RG&E ESCO:

Each year for the upcoming winter season, ESCOs are required to demonstrate firm, non-recallable, primary point capacity to RG&E's city gate sufficient to meet the full requirements of core customer load. This year, the process to satisfy this requirement will begin on **July 23, 2025**, and will conclude on **August 1, 2025**.

Attached please find RG&E's 2025 Capacity Affidavit, a list of acceptable upstream trading points, and instructions on where to upload the information in GTS. Please read carefully, as there are several documents required to complete the process successfully.

RG&E will accept uploaded copies of actual pipeline contracts and/or gas purchase confirmations. Screenshots will **not** be accepted. Uploaded documents must include **quantities, points of delivery and receipt, and time period**. Please be sure all pricing information is redacted prior to submitting documents. Also, please review the RG&E System Constraints Table when reviewing capacity.

Documents that do not contain the required information as outlined in this letter will be returned to the ESCO within ten (10) business days of receipt for correction. ESCOs will then have five (5) business days from the date of return to provide missing information to RG&E. Failure to comply with these requirements will be remedied through the Uniform Business Practices.

Documentation may be uploaded to GTS no earlier than July 23, 2025 once pools are locked for August and no later than August 1, 2025.

For Non-Daily Metered pools, the following is required:

- Signed and notarized capacity affidavit, and;
- Proof of firm supply associated with any capacity released to you at a non-liquid trading point.
 - Specifically, for the volume of Empire capacity that will be released at Chippawa that does not have corresponding upstream TCPL capacity effective November 1, 2024.

For Daily Metered pools, the following is required:

- Signed and notarized capacity affidavit.
- Copies of firm, non-recallable, primary point, transportation contracts used to meet full requirements of core customers.
- Copies of the written notification sent to any customers designated as secondary firm, and;
- Firm supply contracts at non-liquid trading points.

Proven Capacity information will be reviewed monthly throughout the winter and updated if necessary. Please refer to the Gas Transportation Operating Procedures Manual (GTOP) for additional information.

Thank you,

Tim George