



Dear NYSEG ESCO:

Each year for the upcoming winter season, ESCOs are required to demonstrate firm, non-recallable, primary point capacity to NYSEG's city gate sufficient to meet the full requirements of core customer load. This year, the process to satisfy this requirement will begin on **July 23, 2025**, and will conclude on **August 1, 2025**.

Attached please find NYSEG's 2025 Capacity Affidavit, a list of acceptable upstream trading points, and instructions on where to upload the information in GTS. Please read carefully, as there are several documents required to complete the process successfully.

NYSEG will accept uploaded copies of actual pipeline contracts and/or gas purchase confirmations. Uploaded documents must include quantities, points of delivery and receipt, and time period. Please be sure all pricing information is redacted prior to submitting documents.

Documents that do not contain the required information as outlined in this letter will be returned to the ESCO within ten (10) business days of receipt for correction. ESCOs will then have five (5) business days from the date of return to provide missing information to NYSEG. Failure to comply with these requirements will be remedied through the Uniform Business Practices.

**Documentation may be uploaded to GTS no earlier than July 23, 2025 once pools are locked for August and no later than August 1, 2025.**

**For Non-Daily Metered pools, the following is required:**

- Signed and notarized capacity affidavit, and;
- Proof of firm supply associated with any capacity released to you at a non-liquid trading point.
  - Specifically, for the volume of Empire capacity that will be released at Corning effective November 1, 2025.

**For Daily Metered pools, the following is required:**

- Signed and notarized capacity affidavit.
- Copies of firm, non-recallable, primary point, transportation contracts used to meet full requirements of core customers.
- Copies of the written notification sent to any customers designated as secondary firm, and;
- Firm supply contracts at non-liquid trading points.

Proven Capacity information will be reviewed monthly throughout the winter and updated if necessary. Please refer to the Gas Transportation Operating Procedures Manual (GTOP) for additional information.

Thank you,

Tim George